

Westbury Harriers



[WESTBURY HARRIERS CLUB CONSTITUTION]



The club's constitution shall consist of the Articles of Association logged with Companies House (see [Companies House - Incorporation of a Community Interest Company](#)) and the Club Rules as stated below.

WESTBURY HARRIERS CLUB RULES

1. The name of the club shall be 'Westbury Harriers' and shall be affiliated to England Athletics.
2. The club colours shall be as follows and shall be worn in all championship and team events:
 - a. Shorts: Colours shall be optional and of one colour.
 - b. White Vest with four-inch badminton blue hoop and club motto badge.
3. The objectives of the club are to encourage, promote and develop all branches of amateur athletic sport within the local community, to offer coaching and competition opportunities within athletics, to ensure that all services are provided in a fair way to everyone and all members receive fair and equal treatment. The club will affiliate to, and offer competition in the disciplines of road running, cross country and hill and fell running.
4. The management of the club shall be vested in a committee composed of Chairman, Vice-Chairman, Secretary, Treasurer, Membership Secretary, Men's, Women's, Boy's and Girl's Team managers and any other posts as deemed necessary to ensure the smooth running of the club and will be elected at the Annual General Meeting (AGM). Four committee members shall form a quorum and the committee shall have the power to fill any vacancies that may occur. The committee shall have the power to appoint any subcommittee for a specific purpose and to co-opt any person to serve on such a subcommittee.
5. The club financial year shall terminate on the 31st December each year. The AGM shall be held during the month of March or April for the following purposes:
 - a. To elect officers for the ensuing year,
 - b. To report the annual statement of accounts
 - c. To discuss any other business relative to the conduct of the club which may be raised.



6. In addition to the AGM, a Special General Meeting (SGM) may be called at any time:
 - a. By direction of the committee,
 - b. On receipt by the secretary of a requisition signed by at least 10 members.

Any such direction or requisition shall state the business for which such a SGM is desired. The notice convening the meeting shall state the business and no other matter shall be dealt with there at.

Such a SGM shall be held not later than 21 days after the direction of the committee or the receipt by the secretary of the requisition as the case may be.

7. At least 14 clear days' notice shall be given to all members of the AGM, or SGM.
8. The yearly subscriptions shall be that which are proposed by the outgoing committee at the AGM or as determined at an SGM and are subsequently accepted. The membership subscriptions shall fall into 9 categories:
 1. Persons over 18 years of age ("Seniors")
 2. Junior/Students (those persons who are attending further education colleges or university) ("Students")
 3. Students away from home
 4. Persons under 18 years of age ("Juniors")
 5. Second claim athletes who have first claim registration with England Athletics through another club
 6. Life members
 7. Volunteer members
 8. Academy members
 9. Yate Athletic Club associate members

Subscriptions shall become due on 1st April each year.

9. Members will have one calendar month's grace in which to renew their subscriptions. Members who have not renewed their yearly subscriptions within 60 days will not be eligible to represent the club in competitions. The affiliation subscription may not be accepted if the membership subscription is overdue.
10. The committee shall have the right to offer pro rata subscription fees to new members applying to join the club. This option will not be available to existing members or those who have been members within the preceding 3-year period.



11. Application for membership shall be made using the approved club method and must be accompanied by the appropriate subscription. Membership shall be confined to amateurs as defined by the athletics governing body. Admission shall be limited to persons not less than 8 years of age.
12. Each application for membership shall be referred to the committee, who have the authority to accept or reject the application. Membership shall commence from the date of election by the committee
13. All committee meetings shall take place on the first Friday of each month save where an alternative date is agreed and noted in the committee meeting minutes. Any member of the committee who fails to attend four or more consecutive committee meetings may, at the discretion of the committee, be removed from their position unless a satisfactory explanation is provided to the committee
14. All disputes shall be referred to the committee whose decisions on the matter shall be final, subject to any rights of appeal, which may be conferred by the rules of the county, regional or national governing body.
15. A notice of resignation from the club must be made in writing via the procedure required by the relevant governing body and shall be considered by the committee at the forthcoming committee meeting. The club will act in accordance with the timeframes and regulations implemented by England Athletics.
16. The committee shall have the power to expel any member whose subscription is 10 months in arrears, provided that a month's notice in writing has been given to such a member, to their email address, informing them of the proposed action of the club.
17. No member shall be entitled to receive a club prize or trophy, if their subscription is in arrears.
18. Upon recommendation from the Chairman and/ or agreement by the committee, a member or former member may be elected as a vice president after a minimum of 15 years' service. A member or former member may be elected as a life member after a minimum of 25 years' service. Under exceptional circumstances, the number of years' service may be reduced.



19. The funds of the club shall be in the custody of the Treasurer, who shall produce a duly audited balance sheet at the AGM and a monthly statement of accounts as the committee require.
20. No alteration or addition to these rules shall be made except with the sanction of an AGM or SGM and notice of any proposed changes must be given to the secretary at least 28 days before the date of the meeting at which the changes are to be considered. Particulars of any such changes shall be circulated to all members not less than 7 days before the date of the meeting.